

**Big Bend Area Service Minutes
December 9, 2007**

1. Open Meeting 3:05pm

Serenity Prayer, 12 Concepts, Definition of ASC, Service Prayer

2. Roll Call:

Admin Committee:

Chair	Jim H	P
V Chair	Steve C	P
Secretary	Mike P	P
Treasurer	Peter W	P
RCM I	Heath A	P
RCM II	Al H	P
Literature	Stephanie G	P

Subcommittees:

Activities	Lakey	P
Convention	Allen B	P
H&I	Frank R	P
Helpline	Linda D	P
PI	Rod C	P

Ad hoc committee

web pg devel	Rod C	P
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Groups

GSR's

Get A Life	Necie P	P
Get Real Or Die	Jason S	P
Journey In Recovery	David D	P
Lake Ella	John P	P
Living A Miracle	Gena G	P
Living With Hope	Vernon H	A
REM/MWB Revealed	Eric C	P
Southside	Theresa	P
Square Pegs	Jeff J	P
Time To Come Clean	Loris V	P
Together We Can	Connie T	P
We Do Recover	Kevin D	P
Youth In Recovery	Patrick C	P

3. Motion to accept previous minutes

Maker: GROD; 2nd Get A Life (M/S/C) 12-0-0

4. Reports / Admin committee

RCM I

December 9, 2007

A lot of business so I'm gonna get right to it.

The Car Report has been released and is available for \$11.00 at www.floridarso.org Please talk to your group and order one.

The approval version of the 6th Edition of the Basic www.na.org/conference/bt for the cost \$9.00. The new basic text will cost \$11.00 due to the cost of the x-tra 140 pages.

There is a survey on the yearly metal medallions the WSO will only stock 1 style your input is invaluable, go to <http://naws.org/surveys/index.php?sid=3> You can do these thing quick so ask your group to get involved.

The Car workshop that we have been invited to is in Gainesville on Feb. 16. Jan 4th thru 6th SEZF/Car workshop in Macon, Ga. Please lets go, go, go.

Heath A

RCM II

None submitted

Secretary

Dec 9, 2007
BBASC Secretary Report

Greetings Area

Everyone is provided with a copy of minutes from the last ASC Nov 11, 2007; literature report forms and new meeting schedules are also available. On the back of the copy of minutes is a GSR contact list. If any information is incorrect or you need to be added or deleted, please let me know. Any printed information that is provided to you is only as accurate as you make it. Please feel free to contact me by phone or email and submit any changes.

The web page ad hoc subcommittee is nearing completion of their project. This area will soon have your web page up and running with information available to anyone who wants or needs to see it. Please participate and provide your information so others may be able to read it.
ILS

Mike P

BBASC sec'y

Treasurer

BIG BEND AREA SERVICE TREASURER'S		REPORTS	ASC MEETING			
Dec. 9th for Jan. 13th 08						
Prudent Res	\$600.00		Bal Forward	Ending Bal		
			\$892.13	\$887.31		
Groups		Credits	Debits	Check Written	LIT Allot	
Time To Come Clean		\$46.00				
Lake Ella		\$30.00				
Youth In Recovery		\$2.00				
Living a Miracle		\$116.86				
Get Real or Die \$115.60		\$38.00				
Journey in Recovery		\$150.00				
Square Pegs		\$45.00				
Get a Life 18.00		\$10.00				
REM		\$119.00				
Below Prudent Reserve						\$ -136.67

Literature		\$465.82				
Activities			\$75.00	ck1677		
Graylink			\$85.77	ck1674		
Secretary Reimustment			\$145.10	ck1675		
Task			\$25.00	ck1673		
Total FRSO (Lit Order)			\$660.82	ck1676		
Embarq White Pages			\$3.56	ck1672		
Embarq Yellow Pages			\$32.25	ck1678		
H&I					\$100.00	
PI					\$95.00	
	RSC DONATION				98.12	
	TOTAL	\$1,022.68	\$1,027.50			
	Regional reserve					
Res Funds						
	RCM	Graylink	Mtg schedules	P O Box fees	TOTAL	Res. Temp
Sept. 10th 07	\$100.00	\$22.00	\$100.00	\$30.00	\$252.00	

Oct. 14th 07	\$200.00	\$44.00	\$100.00	\$6.00	\$350.00	
Nov. 11th 07	\$100.00	\$66.00	\$100.00	\$12.00	\$278.00	
Dec.9th 07	\$200.00	\$22.00	\$120.00	\$18.00	\$340.00	

Reports / Subcommittees

Public Information

Public Information Subcommittee Report

December 9, 2007

Greetings, Big Bend Area Family-

The PI subcommittee meeting was held on Thursday Dec. 6, at the Village Inn Restaurant on Lonbladh Rd. 9 Subcommittee members were in attendance.

Most of our focus last month was on the Healthy Campus Initiative at Florida State University on November 28th. We met on Nov. 15th to plan for the event, then met again on the 25th for a PI training session and to design and construct our presentation booth. On the Wednesday of the event, we met at the FSU Union Green, on time. However, we were the only ones on time. The coordinators were late, as were the other vendors, but the addicts were there early!. The event started over an hour late, but we realized we were powerless and took the time to prepare our materials. We had a really eye-catching table, with some beautiful NA banners, a meeting rack with pamphlets and schedules, and all of our literature. We had 9 addicts participate throughout the day, and we always had at least 2 people present. While the Health Fair itself did not receive the attention we expected, we learned that this was the first year, and hopefully it will get bigger and better. We were able to greet and interact with a number of students, answer questions, and hand out schedules and literature. We also spoke to another health care professional at FSU who was interested in receiving future information from us, and will be contacting her to see what we can do together. The event itself was a success on a lot of levels. In addition to reaching interested students with our message, we learned a lot about preparing, planning, and implementing a PI effort of this nature. Our members received training in PI presenting, and then many of us had actual hands on experience carrying the NA message to the public. We now have NA posters and banners that will help us to create an attractive presence for our future events. We also all stayed clean that day. In addition, we made a good impression on the coordinators at the Student Government Association and Thaggard Health center, and will certainly be welcomed back and invited to other opportunities.

With the completion of the Health Fair and the Wakulla County flyer day, we used our meeting last Thursday to begin plans for some new projects.

First, we elected [Mikey K.](#) as committee secretary. Daniel W. and I will be working together this month to pull together all of our growing number of contacts into a database, so that we can track our commitments and keep up with what we are doing with each one.

We will be working to get radio PSA's on the 2 student radio stations, V89 at FSU, and WAMF at FAMU.

We may have found an opportunity to place our billboard again, and will have more information by the next area.

We are going to be attempting to carry our NA message to TCC, and meeting some people there this month.

In addition, we are continuing to maintain our literature racks, and work on maintaining and developing the relationships that we have established so far in our communities.

We have been having a lot of fun and fellowship at these PI events, and the more we try to do, the more we need addicts to help, so if you are interested in spreading the NA message, come and join us.

In Loving Service, Rod C.

Activities

None submitted

Literature

None submitted

Convention

ASC REPORT

Big Bend Area Convention Committee

December 9, 2007

On December 5, 2007, the Big Bend Area Convention Committee held its 4th Committee meeting. The meeting was held at 6:30 pm at the Lake Ella (Hootch). The meeting time and location was announced at several meetings before hand in an attempt to raise awareness, and to increase participation. *There were a total of 6 people present for the meeting.*

The primary focus of the meeting was to finalize required actions by committee members in support of the Chili Cook Off/BINGO fundraiser scheduled for Saturday, December 8, 2007 at TASC.

The Chili Cook Off/BINGO fundraiser was a great success. There were approximately 35-50 addicts in attendance. The Fundraiser yield **\$302.00**, bringing the total account balance for the subcommittee to **\$2720.48**.

Other areas of concern discussed by the committee were:

- a. Complete Financial Report**
- b. Posting of our Convention information on the NA Web Site.**
- c. Merchandising and Audio support**
- d. Pre-convention T-Shirt- amount 50 - Theme (Let's Get This Party Started)**
- e. Convention committee members submitted Themes.**

The committee is still accepting ideals/theme for the 2008 Convention. We encourage all members of the Big Bend Area to participate. Please submit your ideal/theme to any member participating on the committee. If selected, you'll be awarded a *free registration packet*.

Up coming Events:

1. *Silent Auction scheduled January (Date & Time –TBA)*
2. *Raffle/Auction - February (Date & Time – TBA)*
3. *BBQ Cook Out - (Tentatively) March 29 – Lake Ella 10:00 am – 6:00 pm*

Next meeting is scheduled for the 1st or 2nd week in January. Time and location TBD.

How can Area support the Convention Committee? By Stressing to the Group Service Representative the primary purpose of the convention: to promote unity and to carry the message to the still suffering addict. As a committee, we encourage each group, and each individual member to be a part of the planning and coordination of all convention activities.

In Loving Service

Allen B.

Helpline

Helpline Sub-committee Report

12/9/2007

Regular Meeting: The Helpline Sub-committee meets each month on the Wednesday before Area at the Village Inn on Longbladh and Raymond Diehl Roads at 8:15 p.m.

Report from 12/5/2007. Seven people attended the meeting this month. All positions are currently filled for answering the Helpline.

6 a.m. to 12 p.m.: Dane

12 p.m. to 6 p.m.: Jeff

6 p.m. to 12 a.m.: Matt
12 a.m. to 6 a.m.: Lisa K

All Helpline members have been doing a great job fulfilling their responsibilities and assisting the newcomer. One beeper was lost and replaced. Area will be billed \$10 for that replacement beeper.

Update on One-Box: Grey Link has informed us that our current local beeper number cannot be forwarded to the One-Box system. But, the long distance number can be forwarded. Therefore, we need to get a new phone number through Sprint that we can use with the One-Box system. The number from Sprint does not require any landline. We plan to keep one pager for one year that will have a recording with the new number on it. This will be in place for up to one year until the new number comes out in the updated yellow pages. The literature stamp and meeting lists could be updated with the new number. Also, P & I could do a mailing to the local organizations with an update of the new number.

The advantage to using the One-Box system is that the newcomer will actually reach a live person instead of a recording. Thus, we believe it is worth taking the time and steps necessary to change our phone number in order to use the One-Box system.

Costs: Our current costs for the existing pager system is approximately \$27.00 per month. The new Sprint phone number will be approximately \$30.00 per month. As stated in previous meetings the One-Box system will be \$50.00 per month.

Next meeting date: Wednesday, January 9th

In Loving Service,
Linda D.
Helpline Chair

Hospitals & Institutions

H & I Subcommittee Meeting 12/4/2007

NPI – Non-secure program—we're to suspend meetings the meetings there that were happening @ 7:30 on Saturday nights. More will be revealed. Heath-Coordinator

Tallahassee Work Release – Alan B. is the coordinator for the meeting on the 8th of this weekend.

SIS – Sisters in Sobriety—meeting cancelled at this time. Frank will speak with the institution.

Detox- Alan B. is the coordinator—meets every Thursday night at 8 p.m.

A-Life Recovery Center – Jeff is the coordinator. Had a group conscience to go from 2 meetings down to 1. Group has decided to keep the meeting there two times a week. Deforest will be there this week.

Gadsden Women’s Prison – Kylie is the coordinator. Kylie will be contacting Deborah Brown about getting the meeting started back up.

Shesha House – Stephanie is the coordinator. Meetings are Wednesday’s at 7 p.m.

Ad Hoc: Web page development

December 9, 2007 Ad-hoc Committee for Web Page Development Report

Greetings, Big Bend Area Family-

I am pleased to report that the Committee has completed the task assigned to it. We have completed a template for the Web page, which, coupled with the suggested policy and qualifications that we delivered to the August ASC, form our recommendations to the Big Bend Area. We recommend the following:

That the position of Web Technology Coordinator be created and adopted into policy. (Addendum A)

That the Web Page Policy guidelines be adopted into policy (Addendum B)

That the Web Page Template be approved and utilized as our actual design. (Addendum C)

That we acquire web site hosting and the domain names BigBendNA.org, BigBendNA.com, and BigBendNA.net through the GoDaddy firm. Estimated costs currently less that \$100.00 per year, including start-up. (Addendum D).

All of this information will be given to the Area Secretary to be included in the minutes; in addition, we are scheduling a presentation for all groups and addicts in the area, in which we will be previewing the Web page and answering any questions that the groups or individual addicts may have. In this way we hope to be able to address most of the concerns and questions that members may have before the next ASC. This presentation is tentatively scheduled for December 29th, at the main library on Call St. On behalf of the entire committee, I thank you for your patience. In addition I would like to thank everyone who contributed to this effort.

In loving service, Rod C.

Reports / Groups

Get A Life

Group is still going strong. Finances are way down.

Get Real Or Die

Good attendance. Friday meeting will still be held at Temple Israel until further notice. Jan 4 Steve C 19yrs; Jan11 Jason S 2yrs; Jan 31 Dave B 2yrs.

Journey In Recovery

Crawfordville meeting attendance is growing as is the Tues meeting (over 40 people). Home group members growing for both (~ 15).

Lake Ella

We no longer have a schedule conflict on the 3rd Sunday of the month, so we will be holding both meetings every Sunday. Dance at the Hooch 9pm Saturday evening 12/15/07. Marathon meeting Christmas Day 10am – 10pm. Please sign up to chair meetings on sheet passed around; bring covered dish to share at meals.

Living A Miracle

Saturday and Sunday has attendance in the 50s during the 1st weekend in December (Big meeting).

Living With Hope

No report

REM / MWB Revealed

No report; discussion on floor re loss of Friday nite meeting location. Asking for suggestions

Southside

Teresa C will be the GSR for this group. No alternate GSR at this time

Square Pegs

All is well; attendance is good.

Time To Come Clean

Meeting is going well. Many newcomers attending. Meeting will not be held the week of Christmas due to church activities.

Together We Can

Nothing to report

We Do Recover

Group is growing

Youth In Recovery

Meeting continues to go well w/smallish but steady attendance, and a growing number of home group members & trusted servants.

5. Open Sharing Session (4:26pm)

During Helpline report, discussion surrounding the loss of one of the helpline assigned phone numbers (despite assurance to the contrary by the phone company). This is concerning the inability to integrate that number with the One Box system. Discussion on how this area intends to pay for the services. Linda D (helpline chair) offers use of her personal payment card; the methods of payment currently available to BBASC is not acceptable to the One Box Company.

Cudos to the BBASC, representatives of BBA and FL Region alternate treasurer. The Big Bend Area is well represented at region and your donations are appreciated. World Service conference voted on the last 2yrs of motions; GSR assembly in March (Orlando) with all votes going to World.

Policy of the BBA seems to undergo movement to change said policy when there is a change of people serving area. Our policy was set by our predecessors to protect the concepts of Narcotics Anonymous. GSRs and members should take the time to know our policy and share it with your sponsees. Policy should not be changed on a whim or for selfish reasons.

6. Nominations / elections

GROD nominates Allen B for Convention subcommittee chair. 2nd Together We Can.
Nomination carried (10-0-0)

7. Old Business

Motion 2007- #27 (Tabled to groups) To dissolve the helpline subcommittee and assign its duties and responsibilities to the PI subcommittee. **Defeated: (0-2-8)**

8. New Business

Motion 2007 - #33P maker Treasurer; 2nd Get A Life: To change (increase) the *meeting schedule* reserve funds from \$100 to \$120. **M/S/C (6-2-0)**

Motion 2007 - #34P maker web-pg ad-hoc; 2nd Youth In Recovery: To incorporate into area policy the recommendations of the web-page committee. **M/S/C (10-0-0)**

Motion 2007 - #35 maker Lk Ella; 2nd Together We Can: To amend area policy regarding subcommittee chair attendance at ASC. Any informed subcmte member can represent their subcmte and give a report in the absence of the subcmte chair or vice-chair. That subcmte will then be marked present for that month. After much discussion...REM moved to **table to groups** M/S/C (10-0-0)

Motion 2007 - #36 maker Lk Ella: To remove any language from our area policy of “impeachment” or “removal” as it relates to a trusted servant’s position. The language will be changed to “will be asked to step down”. Determined that to change policy, must have exact wording change in proposal. Motion ruled **out of order**.

Motion 2007 - #37 maker Lk Ella: To eliminate the policy that states if a group is not represented at ASC at least two times a year, then group is removed from schedule. **No second, motion dies.**

Motion 2007 - #38 maker GROD; 2nd Square Pegs: ASC to donate a copy of new IPs: *Group Business Mtgs/Roles and Responsibilities/Disruptive and Violent Behavior* to each home group. **Motion w/d**

Motion 2007 - #39 maker Sq Pegs: Extend time to accommodate remainder of agenda. **M/S/C (10-0-0)**

9. Final Reports

Literature: (see Literature report) Literature chair reports Florida Regional Service now billing this area for shipping of literature materials.

Treasurer: (see Treasury report)

Adjourn (5:20pm)

Addendum A

Big Bend Area Web Technology Coordinator

Duties, Responsibilities and Qualifications

Qualifications: (see BBANA policy guidelines for trusted servants)

- 1) Minimum of two years clean time.
- 2) Minimum of one year service experience.
- 3) Understanding of the twelve steps, twelve traditions and twelve concepts through application.
- 4) Willingness and desire to serve in the position.
- 5) Time and resources needed to fulfill the position.

- 6) Access to a computer with internet access that has minimum requirements to operate the website and the necessary software.
- 7) Working knowledge of webpage design software.
- 8) Knowledge of FTP (file transfer protocol).

Duties and Responsibilities:

- 1) To create and maintain a website for the Big Bend Area of Narcotics Anonymous
- 2) To be an Administrative Committee Member.
- 3) To make available to the Big Bend Area all updates and changes at each ASC including code files and file structure in order to maintain the web site.
- 4) To return any hardware and software to the ASC purchased by the ASC to maintain the website.
- 5) To coordinate with the Big Bend Area in procuring the necessary funds in order carry out the function of the position.
- 6) To submit to the Big Bend Area a budget no later than November of each year.
- 7) Budget should consist of :
 - a. Domain name registration on the internet.
 - b. Cost of hosting websites on the internet.
 - c. Cost of website creating, editing software.
 - d. Cost of document creating software.
 - e. Website maintenance hardware
- 8) To train in the use of and inform incoming coordinator of current technologies and website functions at the end of the term.
- 9) Maintain a working relationship with the Florida Regional Web Technologies Coordinator.
- 10) To implement Big Bend Area directives in a timely and accurate manner.

Addendum B

Web Site Policy Guidelines

I. Introduction: We believe the message of recovery, (that an addict, any addict can stop using , lose the desire to use and find a new way to live), can be furthered through the use of Internet technology.

II. Purpose: To create and maintain a web page in order to provide up to date information concerning Narcotics Anonymous in the Big Bend Area via the Internet, accessible by any interested person.

III. Responsibilities: The Big Bend Area Web Page should always include, but not be limited to, the following.

- a) The Twelve Steps
- b) The Twelve Traditions
- c) Suggestions for the Newcomer
- d) A list of Groups, their Meeting places and times
- e) Helpline phone numbers
- f) BBASC address
- g) BBASC monthly meeting place and time
- h) Subcommittee meeting places and times
- i) Links to NAWS and the Florida Regional Web Pages
- j) A calendar of events
- k) "What is the Narcotics Anonymous Program"
- l) A Big Bend Service area, to post current ASC meeting minutes, archive previous ASC meeting minutes, and to include items f, g, and h above.

IV.Operations

- a)Maintenance and changes to meeting schedule and events calendar to be made by Web Technology Coordinator at written request of GSRS, Alt. GSRS's, Subcommittee Chairs, or Administrative Board members.
- b)Changes to Web-Page structure or design must be made by Web Technology Coordinator upon direction of a majority vote of the Area Service Committee.
- c)Passwords shall be held by the Web Technology Coordinator, the Area Chairperson, and the Florida Regional Web Technology Coordinator.

Addendum D

Go Daddy:

Economy Plan: Many hosting companies lock you in to their service with 3, 6 or even 12 month contracts. All GoDaddy.com hosting plans give you

the freedom to pay month to month, with no long-term commitment - or save even more by signing up for multiple months in advance!

12 mo: \$3.59/mo

Linux/Windows Windows Linux

See Hosting Plan comparison chart

Plan Features

- 5 GB Space
- 250 GB Transfer
- 500 Email Accounts
- FREE! Software
- 10 MySQL Databases
- 50 Email Forwards
- Forums, Blogging, Photos
- Go Daddy Hosting Connection
- \$20 Google(R) AdWords(R) Credit
- \$25 Microsoft(R) adCenter Credit
- FREE! Google Webmaster Tools

IX Webhosting:

Main Features \$3.95/month

Host Multiple Domains Unlimited

Disk Storage - NEW! 300 GB

Free Domain Regs - Free For Life!* 1

Dedicated IP Addresses 1

Data Transfer - NEW! 3,000 GB

Sub Domains Unlimited

Free Site Builder -

Free 24/7 Support

Database Support

Ecommerce Ready

Database and Ecommerce Support start w/ the Business Plus Plan.

Email

Email Resources (Accounts) 2500

Catch-All Email Addresses

POP3

IMAP

Webmail

Email Forwards

Mailbox Aliases

Email Auto-Responders

Mailing Lists

Scripting

PHP v5 - NEW

Perl

CGI / FastCGI

CGI-BIN

Javascript/DHTML

Server Side Includes (SSI)

Override .htaccess Support

Both plans will require an additional fee of approximately \$22.00 per year for .net and .com registration

They can also build our webpage for us or we can use their web page builder tools

Big Bend Area Treasury Report Total 2007					
	Donations	Debits		Regional Donations	Reserve
Jan 07	\$1,369.65	\$1,221.81		\$314.54	
Feb 07	\$878.94	\$711.16		\$0.00	
March 07	\$914.29	\$1,025.10		\$277.28	
April 07	\$1,195.33	\$699.43		\$0.00	
May 07	\$477.26	\$686.18		\$402.28	
June 07	\$1,416.71	\$799.09		\$0.00	
July 07	\$924.98	\$917.45		\$100.79	
Aug 07	\$1,531.71	\$1,103.58		\$0.00	
Sept 07	\$1,022.14	\$1,036.22		\$449.45	
Oct 07	\$1,005.36	\$1,267.28		\$0.00	
Nov 07	\$761.45	\$917.44		\$466.45	
Dec 07	\$1,022.68	\$1,027.50		\$0.00	
Total	\$12,520.50	\$11,412.24		\$2,010.79	\$887.31
					-15.22